

**MARTIN CITY COUNTY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
May 18, 2021, LIETZ HALL, MARTIN CITY, MT  
Minutes**

The meeting was called to order at 7:00 p.m. Present: Board Members President Greg Doggett, Ed Benton, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe. Guests Cindy Doggett, Tyler Lentz, and Hungry Horse and Coram Chief Operator Ben Shaffer were also present.

**The Minutes for April 15, 2021 were approved by unanimous consent.**

The next item on the agenda was the acceptance of Flip Paulson's resignation by the Board. With Jacque Ferbrache's resignation last month, the next item of business was the appointment of two new Directors.

**Board President Greg Doggett made the following motion: "In accordance with MCA 7-13-2662, Subsection (2), I make a motion that this Board appoint Tyler Lentz and Cindy Doggett to fill the remainder of Flip Paulson and Jacque Ferbrach 's director terms. Board Directors Ed Benton and Jim Zerbe seconded the motion and all agreed."**  
The Board also unanimously agreed to add both new Directors as signers on all Martin City County Water District accounts with Glacier Bank.

The monthly coliform water test results for April were satisfactory.

For the Operator's Report, Chief Operator Shane Pierson reported that T5 Services had been contacted and informed of what needs to be completed on the automatic backup generator project before payment will be made. Ovila Byrd has been contracted to do clean-up in the next couple weeks. No progress has been made on the rest of the project.

Locates were called in by Libby Landscaping and two new pit installations have been completed. Clean-up from the main line break repair by Greg Doggett's residence has been completed. Potable Divers are scheduled for tank cleaning and inspection May 24.

Two late notices were posted. Shane also reported that approximately half of all fire hydrants had been flushed and half of all gate valves had been exercised.

The Work Order Log was reviewed next. Work Order 2020-14, investigation into relocating the transceiver from the storage tank vault to the main pumphouse in town, has been closed. A bid by electrician Steve Mattelli for \$5,500 was the lowest bid the Chief Operator received, and the Board declined to pursue it further.

The Board reviewed the System Reports for April. Water loss was reported at around 100,000 gallons, and it is hoped that figure remains no higher throughout the summer. It was noted that Pump #2 had tripped off and only 100 gallons had been pumped for the month through it. As a result of the main line repair in Glacier Hills, water loss remained low on Route 2. The Usage Reports depicted no huge users for the month of April. The Usage and Loss Report and the Comparison Report were reviewed. It was noted by Board President Greg Doggett that water pumped and sold both in 2021 and 2020 were in "the same ball park."

The Clerk reviewed the District's financial statements for April 2021. The Profit and Loss Comparison listed Flathead County Finance Department's deposit into MCCWD's Tax Roll Fund #7273 as \$1,869.69, and an interest distribution of \$30.96 for the Capital Investment Fund #7274. It was noted that under the Expense Account for Repairs & Maintenance, \$7,764.15 was listed. The amount equaled the payment to Core & Main for meter pits and installation parts. There were no comments or questions on the District's Balance Sheets, nor on the Clerk's timesheets.

The Disbursement Report for May 15, 2021 listed the Montana Monthly Withholding Tax Payment of \$163.00; a real estate tax payment of \$22.54; and a payment of \$132.00 to Core & Main for tubing.

**A motion to approve the Disbursement Report dated May 15, 2021 was made by Greg, seconded by Cindy, and unanimously approved by the Board.**

The Adjustments Reports once again depicted turn-off and turn-on, connection, and installation fees. Two customers on the Past Due List for April were posted as mentioned earlier in the meeting.

Under Old Business, Shane had received 3 calls on possible water service connections on 1<sup>st</sup> St. West. All calls referenced the same property. The 1st St. West line extension remains on hold until actual customers are committed to acquiring water service. The second item under Old Business, inspection of the water tank, was covered earlier and is scheduled for May 24.

There was no New Business.

The District's next Board Meeting is scheduled for Thursday, June 17, 2021 at 7:00 p.m. As there were no other items to discuss, Jim made a motion at 7:40 p.m. to adjourn and Ed seconded it; all agreed.

Respectfully submitted,